

## NOTICE

### PROVINCIAL COURT OF MANITOBA (WINNIPEG CENTRE)

#### **RE: Request to File Material in the Provincial Court, Winnipeg Centre**

Effective June 23, 2014, whenever material is filed in the Provincial Court, Winnipeg Centre, a **Request to File Material in the Provincial Court form** must be attached to the materials whether the materials are filed at the Court Office or in Chambers. This form can be found on the Courts' Website at <http://www.manitobacourts.mb.ca/provincial-court/legal-resources-and-links/forms/>.

This new form will provide assistance to the Trial Coordinator's Office to ensure that matters scheduled in court with materials filed in advance are properly assigned and will also assist with ensuring that the material is provided to the presiding judge in a timely fashion.

**ISSUED BY:**



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**Chief Judge Ken Champagne  
(Manitoba)**

**DATE: June 18, 2014**